



REPUBLIC OF SLOVENIA
MINISTRY OF ECONOMIC
DEVELOPMENT AND TECHNOLOGY



SLOVENE SCHOLARSHIP FUND SI04

MEASURE 2

MOBILITY PROJECTS IN HIGHER EDUCATION

(AND CONSORTIA FOR PLACEMENTS)

QUALITY ASSESSMENT		2014
APPLICANT ORGANIZATION: Project n°:		
QUALITY ASSESSMENT DONE BY: Date : / / (dd/mm/yyyy)		
SUBJECT AREA :	TITLE OF PROJECT:	

II. ASSESSMENT CRITERIA and SUB-CRITERIA

Criterion 1: Quality of the application:	Very good 9, 10	Good 7, 8	Fair 5, 6	Weak 0,1,2,3,4
Are the aims and purpose of proposed mobility project or consortium clearly defined and in relation to the beneficiaries needs?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is the target group well defined?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are the objectives in line with the objectives of the EEA/Norway Grants Scheme?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are there clear indications on how the expected results will be disseminated? Can we expect that the foreseen measures will be effective?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do the partners in mobility project or consortium have experience regarding the cooperation between higher education institutions (and enterprises)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does the partnership for mobility or consortium have experience in the organisation and management of mobility in a national and/or international context? If yes, rate this experience. If no, this subcriterion will not enter into the score total.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Score for criterion 1	Total: / 60 or /50 for those with no experience yet			
Justify/explain your assessment:				

Criterion 2: Quality of the mobility project or consortium and of its management	Very good 9,10	Good 7,8	Fair 5,6	Weak 0,1,2,3,4
Is the composition and structure of the partnership or consortium adequate to achieve the aims and purpose of the project?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is the role of the applicant organization or coordinator of consortium clear and do the expertise and competences of the coordinator justify the submission of a proposal?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are the roles and responsibilities of each partner clearly defined? Is the distribution of work clear?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is there relevant information on the administrative, technical and professional capacity of each partner to fulfil its responsibilities in the project or consortium?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is there clear information on the management of the project or consortium? Are the responsibilities clear for contractual and financial management issues?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does the proposal seek to demonstrate how the coordinator tries to ensure the sustained working of the project or consortium?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Score for criterion 2	Total : /60			
Justify/explain your assessment:				

Criterion 3 :	Very good	Good	Fair	Weak
Quality of the organisation of the mobility	9,10	7,8	5,6	0,1,2,3,4
<p>Information and selection:</p> <p>a) Does the proposal explain how the potential student participants are informed about the possibilities of mobility? Does the proposal explain how beneficiaries are selected?</p> <p>b) Does the proposal explain how the potential host institutions are informed about the possibilities of mobility and how they will have the possibility to propose a mobility possibility? Does the proposal explain how the quality of the proposed mobilities will be assessed? Does it explain how the offers and demands for mobility are 'matched'?</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>Preparation: Does the proposal say how the beneficiaries will be prepared for their stay abroad in a pedagogic, cultural and linguistic way?</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>Practical support: Does the proposal explain how the following practical issues will be dealt with? (travel arrangements, insurance, visa, accommodation, social security, grant payment, etc.)?</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>Mobility content: Does the proposals refer to the specific programme for the mobility period and explain how it will be agreed with the host organisation and fixed with the participants?</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>Monitoring: Does the proposal refer to provisions taken by the consortium/home institution to stay in contact with the student during his/her stay abroad, to prevent potential problems and to monitor that the mobility is running as agreed?</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>Mentoring: Does the proposal explain the provisions regarding mentors whose role is to advise participants and help them with their integration in the host institutions as well as monitor their training/study process?</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>Recognition: The sending higher education institution should give recognition to every participant for the period of study/placement abroad. How will this be done? Explanation of the use of ECTS or an equivalent credit system and how non-compulsory placements will be documented for example in the student's</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Diploma Supplement or at least in his/her transcript of records and whether the Europass documents will be used and completed (e.g. Diploma Supplement).				
Evaluation: Does the proposal say how the period of mobility will be evaluated by participants?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Score for criterion 3	Total : /80			
Justify/explain your assessment:				

III. OVERALL ASSESSMENT CONCLUSION	
Overall score	Total : /200 (or / 190 in case of inexperienced applicants)
IV. OVERALL COMMENTS AND RECOMMENDATIONS	
<p>The comments and recommendations should relate to your assessment of the strengths, weaknesses and potential of the proposal, relative to the award criteria. The comments and recommendations should justify the assessment conclusion. Please formulate them very carefully as your comments and recommendations will be sent to the applicants.</p> <p>1. Comments on the proposal:</p> <p>2. Recommendations to the applicant:</p>	

V. SIGNATURE
<p><i>I hereby declare to the best of my knowledge that I have no conflict of interest (including family, emotional life, political affinity, economic interest or any other shared interest) with the organisation(s) or any of the persons having submitted this grant application. Furthermore, I confirm that I will not communicate to any third party any information that may be disclosed to me in the context of my work as an evaluator.</i></p> <p>Signature of the independent expert: _____</p> <p>Name:</p> <p>Date / / (dd/mm/yyyy)</p>