

# Informal Meeting of Erasmus+ NAs for Adult Education

## Sharing Knowledge and Good Practice

CITY HOTEL, DALMATINOVA 15, 1000 LJUBLJANA SLOVENIA

12-14 September 2018

### Advance Preparation

Prior to your arrival in Ljubljana, please reflect on the **Biggest Strengths (and Successes)** at your agency / department, when delivering day-to-day activities as an Erasmus+ NA:



Consider whether there is something that you do, at your NA, which is particularly successful.

Think about the **processes or platforms** that you use for communication and promotion... is this something that you do well?

Think about the **mechanisms or tools** that you use to support applicants and beneficiaries... about how you select, manage or train your experts... or how you involve different stakeholders... is this your strength?

Are you using common tools and platforms, or did you develop your own (national) approach, that you might like to share with other NAs?

Think about your strengths and successes and how you might describe or demonstrate these to other NA participants (you can also bring materials with you if it helps).

This is your homework.

Be Prepared!